



Supreme Grand Royal Arch Chapter of New Zealand  
Grand Lodge of Mark Master Masons of New Zealand  
Grand Council of Cryptic Masonry of New Zealand

To: Scribes Ezra, all Chapters and Recorders, all Cryptic Councils

c.c. Management Council, PGZs, Grand Superintendents

1 July 2019

### July Catch up 2019

A few topics as usual and others.

1. Recall that the processes involved in the **selection of the Grand Principals** was amended in 2017 and applies for the next rotation i.e. 2021 -23. These are **ALL** by application. A copy of the application form is enclosed which I would ask that you pass on to those of your members who may be interested in serving our Order in these roles. **Please note there is no nomination** for these roles. Equally in accordance with the Constitution the roles of Depute First Grand Principal, Grand Haggai and Grand Jeshua are allocated to the Southern, Northern and Central Divisions respectively and applications for those roles will only be accepted on that basis. The role of First Grand Principal is a national application basis and applications may come from any qualified Companion from anywhere in the country.
2. **Invoice for Capitation Fee 2019/20** due 1<sup>st</sup> July but is as covered under the constitution and as shown on the invoice. These are Chapter specific (Councils do not pay a fee) but the mail merge format is as attached. I can provide yours electronically if you wish.
3. **Annual Return as at 30<sup>th</sup> June 2019** – please recall these are due to be provided to me no later than 20<sup>th</sup> July.
4. **Book of Constitution** – the updated version is on the website and the amended Jubilee Memorial Scholarship Fund Rules has been uploaded to the Charities site q.v.
5. **Book of Proceedings** – also circulated and on web site.
6. **Jubilee Scholarship dates** – a reminder that the changes mean applications need to be in much earlier (August) – see the amendments as previously circulated. Hard copies of the new forms have been separately sent to Grand Superintendents with a flyer for distributing to local schools etc. Please note that any application submitted on the old forms will not be accepted. **Grand Superintendents please note.** Also, the new forms are on the web site (please check and clear your cache if necessary.)
7. **Management Council** will meet on 20<sup>th</sup> July and a report will follow as soon as possible after that both for members and Chapters/Councils.
8. **Summonses:** Please ensure that a copy of all notices of meetings/summonses and minutes are sent to: First Grand Principal; your Grand Superintendent; your Divisional Principal; and Grand Scribe E, at their respective address. Please note especially that my postal redirection from our old address in Wellington ceases to be effective from 10<sup>th</sup> July 2019. Equally anyone who like us had an old email address at paradise (or any of the other providers involved) the redirection ceases on 21<sup>st</sup> August.

Address all correspondence to: Grand Scribe Ezra,  
88 Cedar Drive, Paraparaumu Beach, Paraparaumu 5032  
Phone: 04 904 3150 Email: [gse@royalarch.org.nz](mailto:gse@royalarch.org.nz)

9. **Contacts:** just a reminder that effective from 9 March 2019 the following have been updated in your correspondence groups. I note some Scribes/Recorders are still using old ones.

First Grand Principal	M E Comp G K (Graham) Redman 12A Mexted Terrace, Tawa Wellington <a href="mailto:gk@royalarch.org.nz">gk@royalarch.org.nz</a>
Depute First Grand Principal (Divisional Principal Central)	R E Comp N M (Nigel) Petrie 3 - 610 Tomoana Road Mahora Hastings 4120 <a href="mailto:dgz@royalarch.org.nz">dgz@royalarch.org.nz</a>
Grand Haggi (Divisional Principal Southern)	R E Comp P J (Phil) Ivamy PO Box 83 Nelson 7040 <a href="mailto:gpsouth@royalarch.org.nz">gpsouth@royalarch.org.nz</a>
Grand Jeshua (Divisional Principal Northern)	R E Comp R J (John) Evered 27 Pohutukawa Drive Pukete Hamilton 3200 <a href="mailto:gpnorth@royalarch.org.nz">gpnorth@royalarch.org.nz</a>

These are also on the web site [www.royalarch.org.nz](http://www.royalarch.org.nz)

10. **First Grand Principals major events here and overseas** (for information and support at where appropriate):

- i) St Augustine RAC # 1 – Sesqui centennial 30<sup>th</sup> November 2019
- ii) Freemasons NZ Grand Installation of R W Bro G Wrigley (member of Shirley Chapter) – 15-17 November 2019
- iii) SGRAC NSW – Grand Proclamation 20/21 September
- iv) SGRAC WA – Grand Installation 25-27 October
- v) SGRAC Queensland – Grand Installation 1-2 November
- vi) Royal & Select Masters of Victoria (Cryptic) – 16 November 2019 (will be represented)
- vii) Allied Masonic Degrees – installation of M E Comp R H Biel, PGZ as District Grand Prefect 3 August 2019 (Napier)
- viii) United Great Priory in NZ (Knights Templar) – Installation of R E Comp D Craddock, PG Supt, as Grand Master 31<sup>st</sup> August 2019 (Auckland)
- ix) Red Cross of Constantine - installation of M E Comp R H Biel, PGZ as Grand Sovereign 7<sup>th</sup> September 2019 (Marton.)

Yours fraternally



Alan Hart  
Grand Scribe Ezra.

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**GRAND CHAPTER PRINCIPALS APPLICATION FORM**

**IMPORTANT** – this application Form is to be received by the Grand Scribe Ezra not later than 31 August biennially. Rule 7.2 of the Book of Constitution and Laws refers.

I, \_\_\_\_\_ wish to apply for the role of First Grand Principal/Divisional Grand Principal. (If you are only available for one of these roles, please strike out the one for which you do not wish to be considered.)

I was installed as First Principal of \_\_\_\_\_ Royal Arch Chapter No. \_\_\_\_\_ on ----- (show all dates installed and Chapter/s)

My date of birth is:.....

I was initiated in .....Lodge No....on .../.../...

I was exalted in .....Chapter No ... on ..../.../...

Signed .....

at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

I attach a Curriculum Vitae including details of my Masonic career in support of my application, any other documents I wish to be taken into consideration and, unless I have indicated above that I do not wish to be considered for the position of First Grand Principal, my proposed plan for the advancement of Royal Arch Freemasonry during the term of office, and note that this information is supplied solely in connection with this application and under the provisions of the Privacy Act 1993.

*Note: To be eligible for election a Companion must have received the three Principals' Installation Degrees. No Companion is eligible for election as a Grand Principal unless he has received all the Degrees controlled by Grand Chapter (excepting only the Order of the Silver Trowel)*

Full Postal Address \_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

Email:

(see over for extracts from the Book of Constitution with the appropriate rules especially as to rule 7.2 a(ii).)

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## **ALLOCATION OF OFFICES**

### **6.1 Commencing with the calendar year 2017:**

- (a) (i) The First Grand Principal shall be elected at two yearly intervals from applicants on a nationwide basis as hereunder provided for.
- (ii) If at any time Grand Chapter resolves to elect the Governor-General of New Zealand as First Grand Principal, the Office of Pro First Grand Principal, for the corresponding period, shall be allocated nationally.
- (iii) The Offices of Depute, Second and Third Grand Principal shall be allocated to the Northern, Central and Southern Divisions respectively. The allocation will then rotate every 2 years.
- (iv) A Grand Principal may serve a second or subsequent term, subject to the selection process in Rule 7.2.

### **7.2 GRAND PRINCIPALS**

- (a) (i) Applications for the Office of Grand Principal will be called nationally, by the Grand Scribe Ezra, on the 1st day of July 2017, and then at 2 yearly intervals. Such applications are to be submitted to the Chairman of Management Council, through the Grand Scribe Ezra and will close on the 31st day of August.
- (ii) Applications are to be accompanied by a full Curriculum Vitae. A proposed plan for the advancement of Royal Arch Masonry during the term of Office must also be supplied for consideration for the office of First Grand Principal.
- (b) (i) The applications will be referred to a selection panel comprising the Chairman of Management Council as Chairman, the First Grand Principal and the most recent Past First Grand Principal, other than the Chairman, available to participate.
- (ii) The panel shall co-opt an external member to provide appropriate professional recruitment expertise, but such a member will not have a vote.
- (iii) The panel's brief is to select the best team of leaders, adopting such procedure as it shall determine, with the proviso that there must be a Grand Principal, other than the First Grand Principal, in each Division.
- (iv) The panel shall meet to complete the selection process by December 31.

## **RESPONSIBILITIES OF OFFICERS**

### **8.1 GRAND PRINCIPALS**

- (a) The Grand Principals are to rule over the affairs of Grand Chapter and conduct the Ceremonies.
- (b) All Grand Principals must be members of a Cryptic Council and possess the Secrets of all Degrees recognised by Grand Chapter prior to their investiture.
- (c) When the First Grand Principal is absent from New Zealand or incapacitated, his duties may be undertaken by another of the Grand Principals in the order of Rank.
- (d) When a Pro First Grand Principal is elected he shall be competent to exercise all the powers of a First Grand Principal that may be delegated to him by the First Grand Principal.
- (e) The First Grand Principal is expected to promote Royal Arch Masonry by:
  - (i) Communicating with and providing leadership to the Companions in New Zealand,
  - (ii) Visiting each District at least once each year during his term of office to meet with the Companions,
  - (iii) Authorising such Dispensations as he shall deem to be beneficial to the Order,
  - (iv) Maintaining Fraternal Relations with the Australian Grand Chapters and Grand Councils.
- (f) It will be the duty of the Divisional Principals to:
  - (i) Assist the First Grand Principal to promote Royal Arch Masonry by making Official Visits within their respective Divisions and to represent the First Grand Principal when requested,
  - (ii) Exercise supervision over their respective Divisions and report to the Management Council,
  - (iii) Meet at least once during the year with the Grand Superintendents of their Division so that they can report on the progress of their Division and competently represent their Grand Superintendents to the Management Council,
  - (iv) Advise the Management Council on the selection of suitable Companions for Office.

**2019 ADMINISTRATION FEE**

(due for SGRACNZ year 1/7/19 – 30/6/20)

(Rule 22.2 Book of Constitution\*)

**INVOICE # 2019/«Invoice\_»**

**CHAPTER: «Chapter\_Name» Chapter No «Chapter\_No»**

**FEE PAYING MEMBERS: «M\_3062018\_Fee\_Paying\_Membership»**

(as at 30 June 2018)

**RATE PER MEMBER: \$50.00**

(as approved at Convocation 9 March 2019)

**TOTAL AMOUNT PAYABLE: \$«Amount».00**

This amount is payable on the date of the Chapter Installation.

It may be paid in two (2) equal instalments; one at the date of Installation, the other six (6) months thereafter but the amount payable **must** be paid in full by 30/6/20. Earlier settlement would be greatly appreciated.

**\*22.2 ANNUAL FEE FOR ADMINISTRATION**

- (a) *The amount of the Annual Fee per member for administration purposes, when approved by Grand Chapter at the Annual Convocation, shall be effective from the 1<sup>st</sup> day of July following and shall be payable on the day of the Chapter's Installation.*
- (b) *Chapters shall be permitted to pay the Annual Fee in two equal instalments due on the day of Installation and on the date six months thereafter, provided the full annual payment is made within the current Financial Year ending 30 June.*
- (c) *The Annual Fee calculated on a membership basis, excluding Dual Members, from the previous Annual Return shall be remitted to the Grand Scribe Ezra together with the Certificate of Installation.*
- (d) *If a Chapter shall refuse to pay the fees properly payable to Grand Chapter it shall be liable to be erased, suspended or suffer such other penalty as Grand Chapter may impose, after notice has been given of default.*

**Please ensure the Chapter Treasurer retains and pays on this invoice.**

**Payments may be made direct to our bank account.**

*The General Account is Westpac Auckland 030104-0037158-00 and the Jubilee Memorial Scholarship Fund is Westpac Auckland 030104-0037158-03. As with all such internet payments, could those making them please ensure that they include details of who and what is involved*

1/7/19

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