



- POSITION DESCRIPTION:** Grand Director of Ceremonies
- APPOINTED BY:** Grand Master after consultation with Grand Superintendent of Region
- TERM OF APPOINTMENT:** Appointment for 3 years
- RESPONSIBLE TO:** Grand Superintendent of his Region
- FUNCTIONAL RELATIONSHIPS:** Transitional Divisional Grand Master
Grand Superintendent of Ceremonies
Grand Stewards in his Region

POSITION SUMMARY:

The role of Grand Director of Ceremonies is principally a ceremonial role associated with ceremonies when the Grand Superintendent is in attendance.

Being experienced brethren, it is expected Brethren with this appointment will also support and assist their Grand Superintendent to fulfil his pastoral care and ceremonial responsibilities.

A Grand Director of Ceremonies shall on such occasions as the Divisional Grand Master or Grand Superintendent may require, carry out the duties of the Grand Director of Ceremonies.

The position carries no express role within the provisions of the Book of Constitution unless appropriately delegated by the Grand Master, or appointed by the Board of Directors.

PREFERRED EXPERIENCE:

The Grand Director of Ceremonies should be an experienced Freemason with demonstrated experience of ceremonial matters as practiced by Freemasons NZ.

GENERAL REQUIREMENTS:

- Strong effective guidance on ceremonial matters of Freemasons NZ to all members in his Region, in particular the Grand Superintendent and Lodge Director of Ceremonies in his Region.
- Ensures that proper ceremonial practices are in place and understood.

LEGAL PROVISIONS:

Refer to Management of the Craft Part XII CR 79 in the Book of Constitution.

DELEGATIONS:

Generally, there are no delegations or provisions to exercise authority unless specifically delegated by Grand Master or by the Board of Directors. When undertaking any such delegated activity, expenses shall be covered within the appropriate Grand Lodge or Division budget.

The Transitional Divisional Grand Master shall approve travel and associated expenses.


Grand Director of Ceremonies have no authority to commit financial expenditure in undertaking this role except:

- i. as provided under Rule 219g where the Board may from time to time determine what expense it will allow to any Officer or Brother, or
- ii. where specifically included in the approved Grand Lodge or Division annual plan and budget,

and then only with the authority of either the Grand Master, Executive Director or the Transitional Divisional Grand Master as appropriate.

EXCEPTIONS:

APPROVED:

Authorised signature:	
Name:	Warwick Bell
Position:	Chair, Board of Directors
Resolution:	2.6 February 2025
Date:	2 February 2025